

Polo R-VII School District



Comprehensive School Improvement Plan

2018-2023

Adopted: May 21, 2018

Polo R-VII School District CSIP 2018-2023

POLO R-VII SCHOOL DISTRICT

300 West School Street

Polo, MO 64671

Original CSIP Adoption:	September 8, 1998
2002-2007 CSIP Adopted:	January 28, 2002
2007-2012 CSIP Adopted:	December 17, 2007
2007-2012 CSIP Adopted:	January 28, 2008
2013-2018 CSIP Adopted:	October 21, 2013
2018-2023 CSIP Review:	May 21, 2018

Annual Review:	<u>Nov. 18, 2013</u>	SIT Chairperson:	<u><i>Dr. Beverly Deis</i></u>
Revision Date:	<u>Nov. 18, 2013</u>	Board Chairperson:	<u><i>Allen Henry</i></u>
Annual Review:	<u>Dec. 18, 2014</u>	SIT Chairperson:	<u><i>Mr. Don Wilburn</i></u>
Revision Date:	<u>Dec. 18, 2014</u>	Board Chairperson:	<u><i>Allen Henry</i></u>
Annual Review:	<u>Oct. 16, 2017</u>	SIT Chairperson:	<u><i>Dr. Beverly Deis</i></u>
Revision Date:	<u>Oct 16, 2017</u>	Board Chairperson:	<u><i>Shane Rardon</i></u>
Annual Review:	<u> </u>	SIT Chairperson:	<u> </u>
Revision Date:	<u> </u>	Board Chairperson:	<u> </u>

Polo R-VII School District CSIP 2018-2023

Table of Contents

I.	Description of the Planning Process	4
A.	Organization	4
B.	Leadership.....	6
II.	Beliefs and Visions for Polo R-VII School District.....	7
III.	Polo R-VII School District Mission Statement	8
IV.	Analysis of Internal/External Factors, Strengths and Weaknesses	8
V.	Goals and Objectives.....	9
VI.	Strategies	9
VII.	Action Steps	9
VIII.	CSIP Updates.....	9
IX.	Board Approval.....	9
X.	Implementing/Monitoring/Evaluating/Updating	10
XI.	Building Level Planning.....	10
	Goal-I Obj-A	11
	Goal-I Obj-B	14
	Goal-I Obj-C	16
	Goal-II Obj-A	18
	Goal-III Obj-A.....	19
	Goal-III Obj-B.....	19
	Goal-III Obj-C.....	19
	Goal-III Obj-D.....	21
	Goal-III Obj-E.....	22
	Goal-IV Obj-A.....	22
	Goal-IV Obj-B	24
	Goal-V Obj-A.....	22
	Goal-V Obj-B.....	25
	Goal-V Obj-C.....	26
	Goal-V Obj-D.....	27
	Goal-V Obj-E.....	28
	Goal-V Obj-F.....	28
	Goal-V Obj-G	29

Polo R-VII School District CSIP 2018-2023

Goal-VI Obj-A	30
Goal-VI Obj-B	31
Goal-VI Obj-C	31

Polo R-VII School District CSIP 2018-2023

I. Description of the Planning Process

A. Organization

Polo R-VII was reviewed by the MSIP (4th Cycle) review team in February 2007. The MSIP final report was received and approved by the District in May 2007. The Polo R-VII School District received full accreditation status.

From 2008 through 2012 the Polo R-VII School District remained on a waiver with MSIP 4 based upon our overall accreditation status and APR scores. MSIP 5 rules are in affect beginning 2014-2015. At this time mini reviews were assessed on a yearly basis using MSIP 5 criteria, which was identified in the School District's APR. The school is currently using MSIP 5 standards as they are awaiting the release of MSIP 6.

The School Improvement Team (SIT) worked collaboratively with others to complete this updated 2018-2023 CSIP for board approval.

Original Community Members:

Lisa & Tod Stottlemire, Mark Templeton, Greg & Debby Misel, Kent & Kim Templeton, Conda Tormey, Gary & Shelia Hurd, Jeff Gentry, Karen Claypole, Wally Aubrey, Tom & Alice King, Randy Robison, Leann Vaughan, Jesse Brelsford, Judy Thomas, Misty Johnson, Debbie Kesler, Denise Boruch, Brendan Curp, Leonard Feil, Penny Copeland, William Cook, Joe Pitman, Amy Ward-Templeton, David Miller, John Deis, David Misel, John Rodriguez, Caroline Poje and Jean Sandoval.

Current Board Members:

David Vaughan, Shane Rardon, Ralph Zeikle, Jeff Gentry, Randy Howell, Kyle Stith and Penny Copeland

Administration:

Beverly Deis, Superintendent
Monica Palmer, Elementary Principal
Kyle Ross, High School Principal

Current SIT Members and Staff Members:

Beverly Deis, Kyle Ross, Monica Palmer, Ashley Ford, Rebecca Arway, Rebecca Ross, Henry Holt, Kim Snodgrass, Kelly Green, and Angie Perry. Jill Rardon will be a new member beginning the fall of 2018.

Polo R-VII School District CSIP 2018-2023

Students:

Drake Burton, Megan Latimar, Sydney Copeland, Maggie Martin, Ysee Chorot, Alayna Sweetland, and Kelly Baldon

In the Fall of 2006, the Polo R-VII Board of Education reviewed the current Comprehensive School Improvement Plan and decided revision was necessary to update the goals and objectives and to include all necessary components into the plan needed for subsequent MSIP Reviews and overall continuous school improvement.

The initial CSIP revision process began in November of 2006 when the Polo R-VII Board of Education planned a strategic meeting to develop the next five-year plan for the school district. Approximately 60 individuals were invited to attend representing business owners, organization representatives, community members, board members, parents, students, and school staff and administrators.

This team was divided into four groups to discuss important areas that the board identified as strategic/critical issues. These areas included but were not limited to:

Curriculum and Instruction, Facilities, Technology, and School/Parent/Community Relations.

In January of 2007, based off the strategic planning meeting, a survey was developed and distributed to all stakeholders in the Polo R-VII School District. The district received a 15% return response rate. Results were posted on the district's web site.

In the Spring 2007, the strategic planning team met again to set goals and to identify specific actions based off the surveys that would enable the district to meet these goals. In January of 2008, the final adoption of the 2007-2012 CSIP was approved by the Polo Board of Education. The School Improvement Team met in the Summer and Fall of 2007, to revise and finalize the 2007-2012 CSIP, which included the goals set by the strategic planning committee.

In the Fall of 2013, the Polo R-VII Board of Education reviewed the current Comprehensive School Improvement Plan for revisions and updates to the goals and objectives. They added new components to align with the current MSIP and provide for continuous school improvement. The 2013-2018 CSIP was then approved by the Board in October of 2013.

During the 2017-2018 school year, strategic planning meetings were held with administrators, teachers, students, parents, Board of Education members, and community members to discuss and revise the CSIP to meet the current needs of the school, staff, and students. The 2018-2023 CSIP will include new items focused on goals for the success of our school and areas of improvement.

Polo R-VII School District CSIP 2018-2023

B. Leadership

The District's School Board under the direction of the Board President, Shane Rardon, provided leadership to the members of the School Improvement Team as they revised the Comprehensive School Improvement Plan. The School Board members in conjunction with school administration staff, parents, students, community members, business owners, and organization representatives provided valuable input in the strategic planning which led to the development of the district strategies and goals in the revised Comprehensive School Improvement Plan. The 2018-2013 CSIP was recommended to the Board of Education by the Superintendent and approved on May 21, 2018.

Polo R-VII School District CSIP 2018-2023

II. Beliefs and Visions for Polo R-VII School District

A philosophy of education is the foundation on which a school district is built, and upon which the product of the school program is evaluated. The philosophy herein subscribed to by the Board of Education shall be the guide in determining the policies, rules and regulations of the school district.

Recognizing each student as a unique individual, we believe that:

- Education should provide an opportunity for the maximum development of each individual.
- Education must help the student realize his or her worth and emphasis must be placed on democratic values leading the student toward becoming an involved, productive member of the school, community and society.
- The role of the teacher in the educational process is to provide, to create and to promote learning through motivation, opportunity, and achievement at an optimal level for students.
- Parent/guardians responsibility in education begins with having confidence in the school showing cooperation with the school, and participating in school activities, while encouraging their student to give his or her best efforts in learning, in participation, and in cooperation with the school.
- The student must have responsibilities in the educational program of the community. The most important of these is attitude. The student is obliged to come with an open mind, equipped with all the necessary materials, ready to fulfill the responsibilities in the learning process. The attitude should be the school is an institution of opportunity, staffed with trained personnel to help the student become a contributing member of society.
- The foundation of the district's educational program is based on the development of proficiency in all core subjects with emphasis on reading, writing, and math.

It is, therefore, the responsibility of the Polo R-VII School District to provide an educational environment for children of the district, which will foster and accelerate their intellectual, physical, social and career development.

With these beliefs, the Polo R-VII School District expects all students attending the Polo R-VII School District to:

- acquire the skills and knowledge to communicate effectively.
- demonstrate technical competencies related to being a learner in the 21st century.
- acquire the knowledge and skills to recognize and solve problems.
- demonstrate respect and appreciation for the diversity of others in order to compete in a global society.

Polo R-VII School District CSIP 2018-2023

III. Polo R-VII School District Mission Statement

The Polo R-VII Board of Education and professional educators require and expect students enrolled in the district schools to develop and demonstrate scholastic, communication, problem-solving, technical, and social skills essential for achieving personal, academic, and occupational success.

IV. Analysis of Internal/External Factors, Strengths and Weaknesses

The areas of strengths and concerns of interest to the Polo R-VII School District were identified by the original strategic planning team after examining internal and external data including analysis of all students' performance, staff and community surveys, and other relevant data.

Strengths identified by the team included: quality of staff, community support for a safe and quality learning environment, update of facilities, 2004 bond issue for a new ag building and additional renovations, improved school pride, continuing SIT committee, an active and caring Board of Education, a strong curriculum alignment plan, teacher-to-student ratios, principal-to-student ratios, availability of LMC for community use (summer and evenings), high and/or improving achievement test scores, a high level of graduates being placed in vocational programs, and support personnel and certified staff who serve as mentors to students identified as at-risk.

Concerns identified by the team included: student performance at all levels on state and national tests, continued student attitude, pride and respect, technology, educational opportunities for all students (including a gifted program), college placement and improving ACT scores, student attendance, student participation in activities, safety of students on grounds (including transportation), funding for school improvements while maintaining balanced budget, improved school lunch program, keeping quality certified staff members, and continued facility improvement.

The original strengths and concerns still exist. However, other current strengths include: two sections for each class K-6, A+ Schools Program, bond issue passed in 2012 for maintaining and upgrading facilities, no-tax bond issue passed in 2015 for facility upgrades including an eight lane all-weather track, no-tax bond issued passed in 2018 for facility upgrades including an addition to house the the band and music rooms and one other classroom and cafeteria renovation.

Polo R-VII School District CSIP 2018-2023

V. Goals and Objectives

Goals and objectives were written for the Comprehensive School Improvement Plan based on the critical issues identified by the original Strategic Planning Team, which included the concerns from the entire planning and review process over the last year. These goals focused on Parent Involvement, Student Performance, Highly Qualified Staff, Governance, Technology, Facilities, School and Community Pride, School and Community Safety, and Finances. The same goals are included in the 2018-2023 CSIP; however, some objectives have been updated

VI. Strategies

The Polo R-VII School District strategic planning objectives were used by the SIT members to develop accomplishable strategies. These strategies involved the process areas of curriculum, instruction, differentiated instruction, instructional climate, library media center, guidance and counseling, professional development, governance and administration, facilities and safety, and support services. Strategies have been updated for the 2018-2023 CSIP.

VII. Action Steps

Actions steps were developed for each strategy. Each action step included MSIP standards/indicators related to the action, timelines for implementing the action, the person responsible for the action, and the funding source for the action or funding source to be determined. For the 2018-2023 CSIP, the action steps have been updated to meet the current needs of our students, staff, parents, community, and school and they are aligned to the new MSIP 5 standards.

VIII. CSIP Updates

The Comprehensive School Improvement Plan will be reviewed annually in December by the SIT members. They will review new information related to the success of the students and the school, including student performance data. The CSIP may be revised at any time; however, a new CSIP will be rewritten and board approved every five years.

IX. Board Approval

The final Comprehensive School Improvement Plan will be approved by the Board of Education.

Polo R-VII School District CSIP 2018-2023

X. Implementing/Monitoring/Evaluating/Updating

The SIT members will be responsible for seeing that the various components of the Comprehensive School Improvement Plan are implemented in a timely manor. The team will also identify methods of monitoring the progress made in the implementation and they will evaluate that progress based on student performance and other data.

XI. Building Level Planning

The Comprehensive School Improvement Plan for the Polo R-VII School District was written to bring about improvement for the elementary school, middle school, and high school. While each of these individual schools follows the district's CSIP plan, they also have overall goals within their own buildings to help meet the objectives of the CSIP.

Polo R-VII School District CSIP 2018-2023

**Goal-I Obj-A
Strategies 1-2**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	A	Maintain and improve reading performance and achievement for all students.

Strategy:	1	The district will continue to provide opportunity for preschool language development.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-3, G-9, G-10, G-11	1	The district will continue to provide a PAT program from birth to preschool.	Building Level Principal	6/1/18	Local, ECSE, PAT	On Going
	2	The district will continue to provide a preschool for at-risk children ages 3 and 4.		6/1/18		On Going

Strategy:	2	The district will ensure that 100% of the students are making progress towards reading at grade level by the fourth grade on district administered reading assessments not including exempted students.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-2, I-3, I-4, I-5, I-10, I-11, G-4, R-1, R-5	1	The district will continue to provide Title I service as a school wide program for students in grades K-4.	Building Level Principal, Librarian, A+ Coordinator	6/1/18	Local Funds, Title 1	On Going
	2	The district will continue to provide tutoring sessions as needed for students reading below grade level.		6/1/18		On Going
	3	The district will continue to provide computerized reading programs for all students.		6/1/18		On Going
	4	The district will continue to use a research based reading series for K-4.		6/1/18		On Going
	5	The district will continue to align the language arts and reading curriculum with the Missouri Learning Standards (MLS) and DOK's to improve test scores.		6/1/18		On Going
	6	The district will continue to use the AIMSWeb test at the K-6 to help determine reading grade level.		6/1/18		On Going
	7	The district will use a variety of assessments at the K-4 level to help determine reading grade level.		6/1/18		On Going
	8	The district will use A+ PALS, peers and volunteers to give extra help in reading to all students.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-I Obj-A
Strategies 3-4**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	A	Maintain and improve reading performance and achievement for all students.

Strategy:	3	The district will ensure that students in grades 5-12 are reading at grade level not including exempted students.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-2, I-3, I-4, I-5, I-10, I-11, G-4, R-1, R-2, R-3	1	The district will continue to use a research based reading series for grades 5-8.	Building Level Principal, A+ Coordinator	6/1/18	Local Funds, Basic Formula – State Monies	On Going
	2	The district will continue to align the language arts and reading curriculum with the Missouri Learning Standards and DOK's to improve test scores.		6/1/18		On Going
	3	The district will use a variety of assessments at the 5-12 grade levels to help determine reading grade level.		6/1/18		On Going
	4	The district will use A+ PALS, peers and volunteers to give extra help in reading to all students.		6/1/18		On Going
	5	The district will provide for classroom reading instruction for grades 5-8.		6/1/18		On Going
	6	The district will continue to use Study Island as a remedial/enrichment program for students in 5-12.		6/1/18		On Going
	7	The district will continue to provide a computerized reading program for all students.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-I Obj-A
Strategy 5**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	A	Maintain and improve reading performance and achievement for all students.

Strategy:	5	Students with special needs will exhibit improvements proportionate to the abilities, as indicated in their individual plan. The Polo R-7 School District will provide a variety of intervention strategies designed to improve performance in Communication Arts. Regular Education Teachers and Special Education Teachers will collaborate to determine appropriate interventions for each student on an individualized basis as needed.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-2, I-3, I-4, I-5, I-11, G-4, R-1, R-2	1	The district will continue to provide a computerized reading program for all students. Classroom teachers will be responsible for determining student needs based on Reading Eggs, Study Island, etc.	Building Level Principal, Special Education Director, A+ Coordinator	6/1/18	Special Education Part B Entitlement, Local Funds	On Going
	2	The district will continue to align the language arts and reading curriculum with the and DOK's to improve test scores.		6/1/18		On Going
	3	The district will continue to use the AIMSWeb test on a quarterly basis at the K-6 grade levels to help determine reading grade level.		6/1/18		On Going
	4	The district will use a variety of assessments at the K-4 level to help determine reading grade level.		6/1/18		On Going
	5	The district will continue to use A+ PALS, peers and volunteers to give extra help in reading to all students.		6/1/18		On Going
	6	The district will provide parental contact with all parents through grade level newsletters, parent/teacher conferences, parental involvement days, IEP meetings, school newspaper, webpage, open house, PTO meetings, social media, Text Caster, etc.		6/1/18		On Going

**Goal-I Obj-B
Strategy 1**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	B	Maintain and Improve Student Academic Performance and Achievement.

Strategy:	1	The district will meet state APR, MSIP, and federal ESSA requirements.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-4, I-7, G-2	1	The district will implement the APR objective handbook.	Building Level Principal, SIT Committee	6/1/18	Local Funds, Basic Formula-State Monies, Title I	On Going
	2	The district will earn 90% of points possible on current Annual Performance Report (APR) in order to be Accredited.		6/1/18		On Going
	3	The district will work towards meeting requirements in order to remain Accredited.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-I Obj-C
Strategies 1-2**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	C	Maintain and Improve Curriculum and Instruction.

Strategy:	1	The district will consistently implement curriculum and instruction in each grade level throughout the district.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-3, G-9, R-1, R-2	1	The district will ensure the curriculum is aligned to either the GLEs/CLEs or Missouri Learning Standards and implemented.	Building Level Principal	6/1/18	Local Funds	On Going
	2	The curriculum of the district behavioral standards/expectations are aligned and implemented.		6/1/18		On Going
	3	PK, K-6, 7-12 and Staff handbooks will be developed and implemented annually.		6/1/18		On Going
	4	Grades 5th & 6th transition procedures will be developed and implemented.		6/1/18		On Going
	5	The district will work to increase course offerings for high school students.		6/1/18		On Going
	6	The district will work to establish a district wide writing program.		6/1/18		On Going

Strategy:	2	Curriculum and Instruction will be provided to meet the educational needs and DESE requirements of all the Polo R-VII Students.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-4, G-4, G-6, G-8, R-1, R-2	1	The district will evaluate the following positions based on district need and finance: Data/Analysis, Curriculum Development, Gifted, At-Risk, Title I Math, MS Reading/MS Special Education, Career Ed/Career Ed Placement, Elementary Specials, Computer Science and Support Staff.	BOE, Superintendent, Counselors	6/1/18	Basic Formula-State Monies, Title I	On Going
	2	The district will re-evaluate/review schedule options (i.e. 8 period day, 4 day school week, etc.)		6/1/18		On Going
	3	Explore possibilities for establishing Project Lead the Way or other courses highlighting science, technology, engineering, and mathematics.		6/1/18		On Going
	4	Work to increase elective course options for middle school students to meet recommendations set forth by DESE.		6/1/18		On Going
	5	Increase problem-based learning and hands-on learning opportunities for students throughout the district.		6/1/18		On Going
	6	The district will promote integration of writing throughout all disciplines.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-I Obj-C
Strategies 3-5**

Goal:	I	Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.
Objective:	C	Maintain and Improve Curriculum and Instruction.

Strategy:	3	The district will continue to meet the requirements and criteria for A+ School implementation dependent upon state and local funding.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-6, I-9, R-6	1	A comprehensive K-12 School Counseling Program is implemented.	Counselors	6/1/18	Local Funds, Basic Formula- State Monies	On Going
	2	All high school students have a personal plan of study that designates a course of study leading to a productive career path.		6/1/18		On Going
	3	All students complete a selection of high school studies that is challenging and for which there are identified learning expectations.		6/1/18		On Going

Strategy:	4	The district will provide Adult Education Classes based on school and community needs and interests.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-6, R-6	1	A comprehensive K-12 School Counseling Program is in place.	Administrators, Counselors, Administrative Assistants	6/1/18	Local Funds	On Going
	2	All high school students have a personal plan of study that designates a course of study leading to a productive career path.		6/1/18		On Going
	3	Announcements and information about Adult Education Classes will be provided on the school website.		6/1/18		On Going

Strategy:	5	All students will graduate from High School following the College Career Readiness guidelines as set forth by MSIP 5.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-2, I-3, I-5, I-7	1	The district will have graduation requirements that meet or exceed state standards.	Counselors	6/1/18	Local Funds, Basic Formula- State Monies	On Going
	2	All students will have a plan as to how they will proceed from high school graduation to a college, a post secondary career-technical school or high wage job with workplace skills development opportunities.		6/1/18		On Going
	3	The district will work to sequence business courses to provide additional opportunities to meet CCR requirements.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-II Obj-A
Strategy 1**

Goal:	II	Recruit, attract, develop, and retain highly qualified staff to carry out the LEA (local educational agency)/District mission, goals, and objectives.
Objective:	A	The Polo R-VII School District will attract, recruit, and retain highly qualified staff.

Strategy:	1	The district will continue to attract highly qualified staff.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
R-4, R-5, R-6, R-7, R-8, R-9, TL-2	1	The district will maintain 2 teachers per grade level (depending on enrollment) at the elementary level.	Administrators, BOE, PDC	6/1/18	Local Funds, Basic Formula- State Monies, Title I	On Going
	2	Administrators will provide relevant information during the interview process in order to entice candidates to be employed with the district.		6/1/18		On Going
	3	Administration will attend teacher placement days held at local colleges and universities in the spring.		6/1/18		On Going
	4	Administration will present relevant material to candidates such as salary schedule, handouts, flyers, and/or pictures at teacher placement days to attract qualified staff.		6/1/18		On Going
	5	Administration will support opportunities for professional development for all staff.		6/1/18		On Going
	6	Teacher, counselor, and administrator to student ratios will continue to exceed desirable standards.		6/1/18		On Going
	7	The district will support the opportunity for staff to move into other certificated areas if/when the opportunity arises and an interest exists.		6/1/18		On Going

**Goal-II Obj-A
Strategies 2**

Goal:	II	Recruit, attract, develop, and retain highly qualified staff to carry out the LEA (local educational agency)/District mission, goals, and objectives.
Objective:	A	The Polo R-VII School District will attract, recruit, and retain highly qualified staff.

Strategy:	2	The Polo R-VII School District will continue to recruit highly qualified staff.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
TL-2	1	The district will continue to post and monitor job vacancies on websites.	Administrators, BOE, PDC, Staff	6/1/18	Local Funds	On Going
	2	The district will attend teacher placement days at area colleges and universities.		6/1/18		On Going
	3	Staff will help recruit highly qualified staff by communicating job vacancies to professionals they have known/worked with.		6/1/18		On Going
	4	The district will provide opportunities for professional development at no cost to staff.		6/1/18		On Going
	5	The district will provide information to possible staff recruits pertaining to educational opportunities at Polo R-VII.		6/1/18		On Going

Goal-II Obj-A

Polo R-VII School District CSIP 2018-2023

Strategies 3-4

Goal:	II	Recruit, attract, develop, and retain highly qualified staff to carry out the LEA (local educational agency)/District mission, goals, and objectives.
Objective:	A	The Polo R-VII School District will attract, recruit, and retain highly qualified staff.

Strategy:	3	The district will continue to retain highly qualified staff.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
TL-2, I-1, I-7	1	The district will reimburse three credit hours of college credit not to exceed \$800.00 per fiscal year.	BOE, Administrators, PDC, Staff	6/1/18	.Local Funds, Basic Formula-State Monies, Title I	On Going
	2	The district will reimburse staff for unused sick leave when staff leaves the district at a graduated scale for years of service.		6/1/18		On Going
	3	The district will provide a competitive salary and benefit package for all employees.		6/1/18		On Going
	4	The district will provide an effective mentor/mentee program.		6/1/18		On Going
	6	The Polo School District will provide a positive work environment that creates high morale for all staff.		6/1/18		On Going
	9	The district will provide training in Instructional Practices Inventory (IPI), Missouri Assessment Program (MAP), and Missouri Learning Standards in order to address the ESSA requirements.		6/1/18		On Going
	10	The district will continue to annually recognize staff members for years of service.		6/1/18		On Going
	11	The district will continue to provide positive professional collaboration for staff members via staff meetings and full day professional development.		6/1/18		On Going
	12	The district will provide a supportive environment in which teachers feel support through effective communication and dialogue.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

Goal-III Obj-A
Strategy 1

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	A	The district will ensure the safety of all students, staff, parents, and patrons.

Strategy:	1	The district will continue to provide a safe environment for all stakeholders.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-8, TL-2	1	The district will evaluate and implement an emergency preparedness plan on a yearly basis.	High School Principal, Superintendent, Health Services	6/1/18	Local Funds, Basic Formula- State Monies	On Going
	2	The district, led by the school counselors, will evaluate the crisis management plan on a yearly basis.		6/1/18		On Going
	3	Each classroom will have safety procedures available.		6/1/18		On Going
	4	The school offices will keep emergency contact numbers for all students K-12 available in a binder.		6/1/18		On Going
	5	The district will post tornado and fire evacuation plans at the entrance of each classroom, office, or any other locations where students, parents, or patrons may be present.		6/1/18		On Going
	6	The district will maintain properly lighted exit signs at all school exits.		6/1/18		On Going
	7	Fire, tornado, earthquake, and active shooter drills will be practiced at least twice each year with staff and students.		6/1/18		On Going
	8	District officials will annually inspect the building and grounds to ensure school safety.		6/1/18		On Going
	9	The district safety coordinator will receive annual training.		6/1/18		On Going
	10	The district will maintain a log of all emergency drills.		6/1/18		On Going
	11	The school nurse along with other selected staff will maintain CPR and AED certification.		6/1/18		On Going
	12	Emergency procedures including first aid and CPR in place districtwide.		6/1/18		On Going
	13	The district will maintain emergency backpack supplies for each classroom and each office throughout the district.		6/1/18		On Going
	14	Faculty and staff complete annual active shooter training.		6/1/18		On Going
	15	Create a position for a school resource officer.		6/1/18		On Going
	16	Continue enforcement of the student drug policy.		6/1/18		On Going
	17	Place one way film throughout all windows and doors, with entry ways being priority projects.		6/1/18		
	18	Replace/repair existing fences throughout the school playgrounds.		6/1/18		
	19	Enclose campus facilities with fencing.		6/1/18		
	20	Install and maintain surveillance cameras throughout campus.		6/1/18		

Polo R-VII School District CSIP 2018-2023

**Goal-III Obj-B
Strategy 1**

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	B	The district will provide a safe, clean, and positive learning environment.

Strategy:	1	The district will continue to maintain and upkeep of present facilities.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-8, I-8	1	The district will provide for signage to promote communication, safety, and locations.	Superintendent	6/1/18	2018 Bond Money, Local Funds	On Going
	2	The district will replace the kitchen roof.		6/1/18		
	3	The district will provide additional parking lots.		6/1/18		
	4	The district will repair the elementary roof.		6/1/18		
	5	The district will install new HVAC systems as needed.		6/1/18		
	6	The district will paint HS lockers and hallways.		6/1/18		
	7	The district will repair the bricks on the outside of the high school.		6/1/18		

**Goal-III Obj-C
Strategy 1**

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	C	The district will promote and provide for adequate space for an optimum safe, successful learning experience which meets the needs of future growth, expansion, and educational opportunities.

Strategy:	1	The district will create additional facilities and space for all academic programs.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-8, I-8	1	The district will build a new multi-purpose facility on the west side of the school in conjunction with the new football and track facilities.	Superintendent	6/01/18	2018 Bond, Local Funds	
G-8, I-8	2	The district will build a new band and fine arts facility connecting to the east side of the present building.	Superintendent	6/01/18		
G-8, G-10, I-10, I-11	3	The district will provide cubbies, lockers, or another means for individual storage for K-4 students.	Superintendent	6/01/18		
G-8, G-10, I-10, I-11	4	The district will convert the restroom in the Middle School Science Lab into a storage closet.	Superintendent	6/01/18		
G-8, I-8	5	The district will install solar power panels onto part of the school building for energy efficiency	Superintendent	6/01/18		

Polo R-VII School District CSIP 2018-2023

Goal-III Obj-C
Strategy 2

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	C	The district will promote and provide for adequate space for an optimum safe, successful learning experience which meets the needs of future growth, expansion, and educational opportunities.

Strategy:	2	The district will promote and provide additional space for all activities and services to ensure safety.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-8, I-8	1	The district will relocate, grade, and landscape through architectural design: <ul style="list-style-type: none"> • a new football field • spectator stands • locker rooms • concession stands • restrooms • practice fields • additional parking. 	Superintendent, Athletic Director, Technology Coordinator	6/1/18	Local Funds	
	2	The district will expand/renovate the cafeteria.		6/1/18		
	3	The district will explore possibilities for additional access to highway 116 on the northwest side of the property.		6/1/18		
	4	The district will upgrade the playground and provide circle drive access around the building connecting east side roads.		6/1/18		
	5	The district will provide circle drive access around the building connecting east side roads.		6/1/18		
	6	The district will develop and equip an athletic training room to include a whirlpool, a training table, cabinets, and storage.		6/01/18		
	7	The district will renovate bathrooms and showers in the old locker rooms.		6/1/18		
	8	The district will purchase additional chairs, tables, video/tech equipment, sound systems, and stage capabilities for banquets, graduations, and other events, as needed.		6/1/18		
	9	The district will upgrade the bell system.		6/1/18		
	10	The district will upgrade audio system.		6/1/18		

Polo R-VII School District CSIP 2018-2023

**Goal-III Obj-D
Strategies 1-2**

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	D	The district will maintain and improve district wide technology systems and instruction.

Strategy:	1	The district will provide quality workable computers and software for staff and students.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-11	1	The district will continue the rotation of one third new computer replacement in the primary locations of the computer lab/library, business lab, and staff.	Technology Coordinator, Superintendent	6/1/18	Local Funds, REAP	On Going
	2	The district will continue the supplementary replacement of secondary locations with used three and six year old computers.		6/1/18		On Going
	3	The district will continue to work and develop a life cycle management plan that can be financially supported within the budget.		6/1/18		On Going
	4	The district will continue to implement wireless program and 1:1 student program.		6/1/18		On Going

Strategy:	2	The district will improve and enhance the current technology system capabilities in order to handle future needs, trends, and networking.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-11	1	The district will maintain and promote current and future technology plans per DESE requirements.	Technology Coordinator, Superintendent	6/1/18	REAP, Local Funds, Basic Formula-State Monies, 2018 Bond Money	On Going
	2	The district will continue to file for E-Rate and REAP funding and obtain support for E-Rate filing and management for future projects.		6/1/18		On Going
	3	The district will maintain all switches and hubs at 1000 speed or greater.		6/1/18		On Going
	4	The district will upgrade the current infrastructure to keep up with advances in the 20 th century technology.		6/1/18		

Polo R-VII School District CSIP 2018-2023

**Goal-III Obj-E
Strategy 1**

Goal:	III	Provide and maintain appropriate instructional resources, support services, and functional and safe facilities.
Objective:	E	The district will improve and enhance technology instruction.

Strategy:	1	The district will improve and enhance technology curriculum and support.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-11	1	The district will provide necessary academic software support as funding allows.	Building Level Principal, Technology Coordinator	6/1/18	REAP, Local Funds, Basic Formula-State Monies	On Going
	2	The district will provide instructional support systems such as smart boards, document readers, projection systems as funding allows.		6/1/18		On Going
	3	The district will develop a grade-level scope and sequence for technology curriculum to enhance application courses at an earlier age, web page development, age-appropriate use of technology and the ability for students to publish and extract information via technology.		6/1/18		
	4	The district, based on funding, will look to hire a certified teacher to implement a computer science curriculum (i.e. coding, PLTW, etc.)		6/1/18		

**Goal-IV Obj-A
Strategy 1**

Goal:	IV	Promote, facilitate, and enhance parent, student, and community involvement in LEA/District educational programs.
Objective:	A	The district will maintain and improve parent involvement.

Strategy:	1	The district will maintain a Parent Advisory Council for state and federal programs.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-3, G-4, G-9, G-11	1	Parents will be involved in the Strategic Planning School/Community Committee.	Administrators, Health Services	6/1/18	Local Funds, Title I	On Going
	2	Parents will be involved in the federal program advisory council.		6/1/18		On Going
	3	Parents will be involved in the development of the Parent Involvement Plan as stated in Polo School Board Policy and local Polo R-VII Parent Involvement Plan.		6/1/18		On Going
	4	The district will distribute a school/parent compact to all children K-6.		6/1/18		On Going
	5	Parents will be involved in the Preschool Parent Advisory Committee.		6/1/18		On Going
	6	Parents will be involved in the School Health Advisory Committee.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

Goal-IV Obj-A
Strategies 2-4

Goal:	IV	Promote, facilitate, and enhance parent, student, and community involvement in LEA/District educational programs.
Objective:	A	The district will maintain and improve parent involvement.

Strategy:	2	The district will provide Parents as Teachers Program (PAT) for ages birth to preschool.				
MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-10	1	The district will provide a PAT resource person/facilitator.	Superintendent, BOE	6/1/18	Local Funds, ECSE, PAT	On Going
	2	The district will provide a facility/resource room for the PAT facilitator.		6/1/18		On Going

Strategy:	3	The district will expand opportunities for Parent Involvement.				
MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-9, G-11	1	The district will provide activities for parents (Parent/Teacher Conferences, Open House, A+ Parent meeting, special involvement nights, Library Night, Introduction to 7th grade, ACT and college nights, etc.).	Building Level Principal, Administrative Assistants	6/1/18	Local Funds	On Going
	2	The district will provide a variety of ways to communicate with parents (school and local newspaper, Text Caster announcements, social media, SIS, classroom newsletters/calendars, emails, websites, planner/agenda (extending to add 9-12 grades), parent/teacher conferences, grade level handbooks, etc.).		6/1/18		On Going

Strategy:	4	The district will encourage the development and continuation of extra-curricular parent organizations.				
MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-9, G-11	1	The district will continue and encourage school participation with the Parent Teacher Organization (PTO).	Building Level Principal	6/1/18	Local Funds	On Going
	2	The district will continue partnership with High School Booster Club.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-IV Obj-B
Strategies 1-2**

Goal:	IV	Promote, facilitate, and enhance parent, student, and community involvement in LEA/District educational programs.
Objective:	B	The attitude, pride, and respect of Polo R-VII students will increase.

Strategy:	1	Teachers, administrators, students, parents, and patrons will promote school pride.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-7, I-8, TL-2	1	The district will have an increase in the number of students on the honor roll.	Building Level Principal, PDC, Staff, Counselors	6/1/18	Local Funds	On Going
	2	The district will provide professional development on teaching classroom management skills to all teachers.		6/1/18		On Going
	3	The elementary principal will provide monthly student recognition awards for students in grades K-6.		6/1/18		On Going
	4	The district will publicize the names of students in grades 5-12 who are on the quarterly honor roll.		6/1/18		On Going
	5	Articles regarding school pride will be included in the Panther Pride Paper periodically.		6/1/18		On Going
	6	Office discipline referrals in the district will decline each year.		6/1/18		On Going
	7	Monthly assemblies will be held for students in grades K-6.		6/1/18		On Going

Strategy:	2	Student council will encourage and promote school pride.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-7, I-8	1	The district will use a rewards program (i.e. Panther Card) as an incentive for students in grades 7-12.	High School Principal	6/1/18	Local Funds	On Going
	2	The student council will sponsor a variety of activities for grades 7-12 which promotes positive attitude and pride.		6/1/18		On Going
	3	The student council will increase the positive attitude of the student body by promoting team building, perfect attendance pizza parties, homecoming, court-mat warming (activities, dances, etc.).		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-IV Obj-B
Strategy 3**

Goal:	IV	Promote, facilitate, and enhance parent, student, and community involvement in LEA/District educational programs.
Objective:	B	The attitude, pride, and respect of Polo R-VII students will increase.

Strategy:	3	School pride will be promoted through extracurricular activities.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
I-1, I-7, I-8	1	The district will positively promote all extra-curricular activities.	Athletic Director, Building Level Principal, Administrators	6/1/18	Local Funds	On Going
	2	The district will have an increase in the total number of individual students participating in extra-curricular activities.		6/1/18		On Going
	3	The district will offer summer camps for extracurricular activities.		6/1/18		On Going
	4	The district will develop a plan to schedule extracurricular activity tournaments.		6/1/18		On Going
	5	Middle School students will participate in sportsmanship essay contests.		6/1/18		On Going
	6	The Booster Club will be involved in the extracurricular activities.		6/1/18		On Going
	7	The district will add trophy cases.		6/1/18		On Going
	8	The district will begin to keep activity record boards to include football, softball, wrestling basketball, and track.		6/1/18		On Going

**Goal-V Obj-A
Strategies 1-2**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	A	The district will maintain and increase enticing benefits for employees.

Strategy:	1	The district will provide enticing benefits for employees.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-5	1	The district will continue to pay for health insurance for employees.	BOE, Superintendent	6/1/18	Prop C, Local Funds, Basic Formula – State Monies	On Going
	2	The district will ensure the best insurance plan possible for the employees based on rates and available package plans.		6/1/18		On Going
	3	The district will encourage all employees to use the HSA or school provided cafeteria plan.		6/1/18		On Going
	4	The district will continue to offer benefits for unused sick days.		6/1/18		On Going

Strategy:	2	The district will comply with all provisions, regulations, and administrative rules applicable to each state and federal program which is implemented.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-7	1	The district will be in compliance with timelines required on all state and federal programs as mandated.	Elementary Principal, Superintendent	6/1/18	Local Funds, Title I	On Going
	2	The district will be in compliance with all Final Expenditure Reports for state and federal programs.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-V Obj-A
Strategy 3**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	A	The district will maintain and increase enticing benefits for employees.

Strategy:	3	The district will be accredited with the Annual Performance Report, MSIP, and ESSA guidelines.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-2, G-3, G-6, TL-2	1	The district will implement the strategies in the local APR handbook.	Building Level Principal, SIT, Staff	6/1/18	Local Funds	On Going
	2	The district will meet the requirements for the APR for the district to be accredited at a 90% APR.		6/1/18		On Going
	3	The district will be in compliance with ESSA.		6/1/18		On Going
	4	The district will meet all MSIP requirements for the current year.		6/1/18		On Going

**Goal-V Obj-B
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	B	The district will maintain and improve accountability in governance with policies and procedures.

Strategy:	1	The district will biennially review the goals and objectives of each program and service, receive reports of the effectiveness of each program and service, and take action to ensure these programs efficiently achieve their goals.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-4, G-6	1	The district has a written board approved program evaluation plan.	Administrators	6/1/18	Local Funds	On Going
	2	The district will review/evaluate all programs based on the program review schedule.		6/1/18		On Going
	3	The district will review/evaluate the program evaluation plan annually.		6/1/18		On Going
	4	The district will revise the program evaluation plan based on recommendations from the staff, community, board members, and state requirements.		6/1/18		On Going
	6	The district will annually review and update the local APR handbook with board approval.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-V Obj-B
Strategy 2**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	B	The district will maintain and improve accountability in governance with policies and procedures.

Strategy:	2	The district's school board will have adopted a current set of policies and procedures, meet regularly, and have secured the required training for its members.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-1, G-3	1	The district has established policies and procedures which are required in order for a district to receive federal or state funding and which guide district decision making.	Administrators, Central Office, BOE	6/1/18	Local Funds	On Going
	2	The local board of education meets regularly in accordance with applicable statutes, keeps accurate and complete records of its decisions, and makes the records of all open meetings available for public review.		6/1/18		On Going
	3	Policy making functions are carried out by the board of education, while administrative functions are carried out by the superintendent and staff.		6/1/18		On Going
	4	Members of the board of education elected or appointed after August 1993 must complete 16 hours or more of orientation and training within 1 year of their election or appointment. The orientation and training program must be approved by the State Board of Education.		6/1/18		On Going

**Goal-V Obj-C
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	C	The school district and the Board of Education will strive toward continuous school improvement.

Strategy:	1	The district will have an ongoing, written Comprehensive School Improvement Plan (CSIP) which directs the overall improvement of its education programs and services.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-2	1	The district has a board approved ongoing CSIP, with goals and objectives.	Administrators, BOE	6/1/18	Local Funds	On Going
	2	The district involves representatives in the CSIP planning process.		6/1/18		On Going
	3	The district will annually evaluate and update the CSIP, as necessary.		6/1/18		On Going
	4	The district will implement the strategies in the CSIP and monitor student performance.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-V Obj-D
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	D	The district will follow statutory and local employment policies.

Strategy:	1	The board of education employs staff members in accordance with statutory requirements and local employment policies and procedures.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-1, G-8, TL-1	1	The duties and responsibilities of all staff members including qualifications for the positions are clearly defined.	Administrators, BOE	6/1/18	Prop C, Local Funds, Basic Formula-State Monies	On Going
	2	Job descriptions are developed by types of positions.		6/1/18		On Going
	3	Equal employment opportunity practices are implemented.		6/1/18		On Going
	4	The district meets or exceeds the minimum salary requirements set by Missouri statute.		6/1/18		On Going

**Goal-V Obj-E
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	E	The district will be fiscally sound.

Strategy:	1	The community, through the board of education, will provide sufficient financial resources to ensure an educational program or quality.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-5, G-7, G-8	1	The board regularly reviews the fiscal condition of the district, studies the district's long term fiscal needs, and ensures the fiscal viability of the district.	BOE, Superintendent	6/1/18	Prop C, Local Funds, Basic Formula-State Monies, Title I	On Going
	2	The superintendent prepares an annual budget as required by law and receives input from staff members on this budget.		6/1/18		On Going
	3	The district has an adjusted school-operating levy which meets or exceeds the requirements of Missouri law.		6/1/18		On Going
	4	The district has sufficient financial resources to support effective educational programs and services.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-V Obj-E
Strategy 2**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	E	The district will be fiscally sound.

Strategy:	2	The board will establish and the administrators will implement systematic procedures to ensure efficient fiscal management and accountability.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-8	1	All financial and audit reports are prepared and submitted accurately and in a timely manner to appropriate agencies and authorities.	Central Office, Superintendent, BOE	6/1/18	Local Funds	On Going
	2	The end-of-year balances in all funds are positive and sufficient to ensure fiscal stability for the district.		6/1/18		On Going
	3	The accounting and management systems of the district are maintained and audited in conformity with the state and federal requirements.		6/1/18		On Going
	4	The accounting system provides a complete and systematic record of all funds received and expended.		6/1/18		On Going
	5	Internal procedures are developed for purchasing and inventorying supplies, materials, and equipment.		6/1/18		On Going
	6	The district maintains all Debt Service funds in a separate bank account.		6/1/18		On Going
	7	Fund transfers from the Incidental Fund to the Capital Projects Fund have been made in accordance with department guidelines.		6/1/18		On Going
	8	The board ensures that the chief administrative officer of the district has received training in Missouri School Finance.		6/1/18		On Going

**Goal-V Obj-F
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	F	The district will be in compliance with state and federal agencies.

Strategy:	1	The district will employ appropriate procedures to assure the accurate and timely reporting of required data to state and federal agencies.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-1, G-4, G-5, G-6, G-7, G-8	1	The district reports Core Data as required.	Central Office, Administrators, Building Level Principal	6/1/18	Local Funds	On Going
	2	The district completes and submits self monitoring documents to state and federal programs.		6/1/18		On Going
	3	The district reports dropouts from school to the Missouri Literacy Hotline.		6/1/18		On Going
	4	The district reviews the Annual Performance Report and submits any needed corrections promptly.		6/1/18		On Going
	5	The district reports suspected child abuse and neglect to the Child Abuse and Neglect Hotline.		6/1/18		On Going
	6	The district makes reports required by the Safe Schools Act and the Safe and Drug Free Schools and Communities Program.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-V Obj-G
Strategy 1**

Goal:	V	Govern the LEA/District in an efficient and effective manner providing leadership and representation to benefit the students, staff, and patrons of the district.
Objective:	G	The district will have opportunities for parent’s involvement.

Strategy:	1	Patrons, parents, staff, and students will have opportunities to discuss concerns with the district, file complaints, and serve on committees, including those required by state or federal regulations, to study specific issues and problems.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-1, G-2, G-3, G-4	1	Required committees and councils are meeting and functioning within their stated mandates.	Administrators	6/1/18	Local Funds	On Going
	2	The district has a variety of committees to study issues, provide advice, and facilitate communications with its constituents.		6/1/18		On Going
	3	The district has clear procedures for resolving complaints or conflicts involving its patrons.		6/1/18		On Going

**Goal-VI Obj-A
Strategy 1**

Goal:	VI	Provide and maintain financial accountability for the district.
Objective:	A	The district will continue to apply for grants financially beneficial to the district.

Strategy:	1	The district will continue to apply for grants.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-5, G-7	1	The district will comply with applications and grants for all federal programs.	Elementary Principal, Superintendent, Special Services, Staff	6/1/18	Local Funds, Title I, REAP, eRate	On Going
	2	The district will apply for the REAP grant.		6/1/18		On Going
	3	The district will apply for E-Rate.		6/1/18		On Going
	4	The district will apply for Medicaid.		6/1/18		On Going
	5	The district will apply for other grants beneficial to the district.		6/1/18		On Going

Polo R-VII School District CSIP 2018-2023

**Goal-VI Obj-B
Strategy 1**

Goal:	VI	Provide and maintain financial accountability for the district.
Objective:	B	Operating revenue and capital project funds will be sufficient to improve and maintain a quality and safe educational setting.

Strategy:	1	The district will monitor the need for additional bonding and/or levies as necessary to meet the desired goals and expectations in the CSIP Plan.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-7, G-8	1	The school board will address the feasibility of a no tax increase/or tax increase capital improvement bond to meet facility goals and objectives.	Superintendent, BOE	6/1/18	Local Funds	On Going
	2	The school board will address the feasibility of classroom trust fund monies (Gaming Monies) to be utilized for capital projects.		6/1/18		On Going
	3	The school board will address the feasibility of an operating levy increase within the next 5 years.		6/1/18		On Going
	4	The school board will address the feasibility of additional lease purchase agreements.		6/1/18		On Going

**Goal-VI Obj-C
Strategy 1**

Goal:	VI	Provide and maintain financial accountability for the district.
Objective:	C	The administration and school officials will be fiscally responsible and accountable.

Strategy:	1	The district will maintain a balanced budget each year.
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MSIP Standard	Step	Action Step	Assigned To	Start Date	Funding Source	Date Completed
G-7, G-8	1	The district will have budget expenditures not exceeding revenues.	Superintendent, BOE	6/1/18	Local Funds	On Going
	2	The district will keep a reserve balance of 15% - 20%.		6/1/18		On Going
	3	The district's capital project fund will be maintained with a minimum balance each year of at least \$50,000.00		6/1/18		On Going
	4	The district's budget will be reviewed quarterly.		6/1/18		On Going
	5	The district's checks and balances will be maintained in tracking and deposit funds (School Lunch Program, Activity Programs, and Efficiency in Transportation).		6/1/18		On Going